



## 2018 Vendor Agreement

### Company Info

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

### Contact Information

Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

Please describe the nature of your company and items you will be offering:

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### Booth Assignment & Fees

Club Skirts will, at its sole discretion, assign exhibitor booth space, but preference will be given to those whose complete agreement with payment are received first.

Exhibitors will be required to pay a booth fee as listed below. The booth rental fee is due with your application by no later than March 10, 2018.

Exhibitor Fee Friday, Saturday & Sunday: \$1,000.00  
Exhibitor Fee S/S, & program ad: \$1,500.00

**Payment:** Payment must be completed online at eventbrite.com prior to submitting agreement.

**Refund Policy:** A partial refund will be given if a written request is received by March 10, 2018, and sent to:  
Club Skirts, 3000 Hawks Beard Street, Sonoma, CA 95476

### Set up, hours, and break down

Booth Hours, Hilton Pool | 400 East Tahquitz Canyon Way

	Friday, March 30th	Saturday, March 31st	Sunday, April 1st
<b>Load-In</b>	11:00 AM	10:00 AM	10:00 AM
<b>Presentation</b>	12:00 PM – 6:00 PM	11:00 AM – 6:00 PM	11:00 AM – 6:00 PM
<b>Breakdown complete</b>	7:00 PM	7:00 PM	7:00 PM
<b>Table Information</b>	1 x 6ft skirted table, 2 chairs. About 5-6' between booths		
<b>Wristband Info</b>	All reps <b>MUST</b> wear the correct wristband all weekend, from load-in through the final breakdown. Anyone without the correct wristband, including sponsors and vendors, will be escorted off the premises.		

Vendors agree to be open and staffed at all times during each required event hours. You must be set up and ready to go by the open of each event. If you are not, you may forfeit your space, with no refunds. *All vendor materials must be removed by 7:00 p.m. Friday, Saturday and Sunday.*

**Table space:** Exhibitors will be allotted a 6” banquet table, clothed and skirted, with two chairs, for their operation. You may stay at any hotel in our official list of hotels.

Within its assigned space, all vendors are responsible for supplying all the elements necessary for their operation, with the exception of chairs, table, cloth and skirt. No tents allowed; no exceptions. Each exhibitor is responsible for supplying their own signage for their booth. All signage must be contained within the allotted space.

**General Information**

**Code of Conduct**

- Vendors **may not** sell anything that promotes The Dinah in any way.
- Vendors **may not** sample or sell food, snacks, or beverage products (NO EXCEPTIONS).
- Vendors may not smoke or consume alcoholic beverages anywhere in the exhibition area.
- Vendors must be suitably attired while staffing assigned booth.
- Unsuitable behavior will not be permitted.
- Vendors may not engage in loud, live, or recorded music during any events.
- The event organizers, at their sole discretion, shall determine whether any act is unsuitable.
- No raffles, piercing, or permanent tattooing is allowed at any time.
- Spaces must be free of trash, wastewater, litter and other refuse at all times.

**Security:** Vendors are responsible for the security of their own property. Vendors may contact the hotels to arrange storage, but neither the hotel nor Club Skirts or assume any \*responsibility for the security of vendor’s property.

**Change:** It is not the responsibility of the event organizers or the hotel to provide change to vendors.

**Liability:** Vendor shall indemnify and hold harmless the event organizers, the hotel, and all staff from any claim or cause of action coming out of or in connection with the acts or omissions of vendor under this agreement, and shall reimburse the organizers and/or hotel, for any costs, including but not limited to reasonable attorney’s fees incurred in defense against any such claim.

Vendor understands organizers have no control over acts of God, terrorism, weather, government intervention, or any other cause that may prevent, and/or interrupt, the Club Skirts Dinah Shore Weekend; and vendor shall hold harmless Club Skirts for any losses that could arise because of such or similar occurrences.

Vendor is responsible for leaving vendor space as they found it, and assumes all responsibility should vendor damage any portion of space at hotels.

**Electrical:** 120/240 single-phase voltage electricity will be available for a fee, but power is costly, temporary, and very limited. Please keep these restrictions in mind when applying and planning your operation.

**Event Passes:** Each paid vendor shall receive two passes to Friday, Saturday and Sunday’s pool parties, to be used by staff. You may also elect to upgrade the pool passes to two (2) Weekend Passes at a discounted rate of \$150.00 per pass. If you purchase the passes, you will not be allotted the additional pool passes. If you require more passes, please go to thedinah.com.

**By signing this agreement,** the Vendor or vendor’s representative acknowledges that:

- a) Vendor has had the opportunity to review this agreement.
- b) Vendor has had the opportunity to consult with legal counsel if desired.
- c) Vendor fully understands the terms and conditions set forth herein and agree to be bound by the same.

_____ Executed this date	_____ Vendor Signature	_____ Vendor Company (print)
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_____ Executed this date	_____ Mariah Hanson For Club Skirts *Club Skirts is a 100% wholly owned subsidiary of MT Productions, Inc.	
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